

ORLEANS PARISH BOARD OF REVIEW  
ASSESSMENT APPEAL FORM BOR 5  
PERSONAL PROPERTY

APPEAL NUMBER \_\_\_\_\_

APPELLANT INFORMATION (PLEASE PRINT)

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax \_\_\_\_\_

Complete mailing address: (for receipt of notices)

\_\_\_\_\_  
(No.) (Street Address)

City: \_\_\_\_\_ State \_\_\_\_\_ Zip Code: \_\_\_\_\_

Tax payer of Record If Different from Appellant\*:

\*Note: If the appellant is someone other than the taxpayer of record, authorization Form BOR 1 must be filed with the appeal.

LOCATION OF PROPERTY:

\_\_\_\_\_  
(No.) (Street)

TO BE COMPLETED BY ASSESSOR:

Tax Bill Number \_\_\_\_\_

INSTRUCTIONS:

1. For each property classification for which the assessment is being appealed, provide the following information on the reverse side of this form (page 2):
  - (1) Specific classification (i.e. computers, professional library, office furniture & fixtures);
  - (2) Year(s) of purchase;
  - (3) For each year in which property was purchased, the acquisition cost for that year;
  - (4) Assessor's assessment, and
  - (5) Requested Adjusted Assessment.
2. Justify the requested assessment. (The Louisiana Constitution requires that the assessment be 15% of fair market value.)

**4 Copies** of this form must be received by the Assessor on or before the third business day after August 15<sup>th</sup>. All information to be submitted must be received with this form. Form LAT 5 must have been filed timely with the Assessor to preserve the right to appeal to the Board of Review.

LOUISIANA TAX COMMISSION

An appeal of the decision of the Board of Review may be filed with the Louisiana Tax Commission within 10 days of the date the Board mails its decision.

